

2026-01-26 Lakeside Town Hall

Time: 4pm

Location: Zoom

Attendance

- Committee: Cece, Sophia, Isabelle, Chris, Philip, Jan, Yiying
- ACC: Lo Nieves
- University: Shawn Copeland, Michelle Ruggia

Meeting Goals

- Establish concrete timelines for the following:
 - HVAC repairs
 - Fence repairs
- Discuss solutions and draft communication regarding key resident complaints:
 - Hot water problems
 - Package theft

Useful documents/links or meeting prep

- Everyone is welcome to review the agenda and add comments prior to the mtg
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Agenda

UPDATES (10 min)

1. Overall committee updates

- a. Clément is able to access reports now, Chris and Clément will meet to go over budget questions and reports
- b. Committee members can only access their specific budget (Garden is different from Committee)

2. Gym update

- a. New gym equipment has been brought in! Yay!
- b. Cautionary note from Lo: don't leave personal items in the gym... they have gone missing and the staff can't be responsible. They recommend not leaving personal items in the gym. Policy: Leave them at your own risk.
 - i. For lost and found items: they are held in the front office for now. (Option to create a designated space? Something to consider.)

- c. Cece: I noticed the jump rope is broken... consider replacing ([\\$22](#))? A bosu ball would be nice too (used \$75ish / new \$150)
- d. Grand opening event [Jan Ertl](#)
- e. Philip in convo with Campus Rec → they're willing to train ppl on the machines.
Michelle recommends having an event to celebrate the committee's achievement (and credit to ACC for help).

3. Social events

- a. Gym event. – Philip has this in the works with Campus Rec.
- b. Timeline for approving events / spreading the word more.
- c. Cece: I suggest we get a few nature events on the calendar for the spring. [Philip Raftopoulos](#) see email with Irene for dates for birdwatching. And can we pick at least one date for plalking to pick up trash and cigarettes around Lakeside? (maybe ask the grad school if they have supplies left over from similar events)
- d. Philip: Movie night updates, future events. Ideas for communication of events.
- e. Communications
 - i. Philip (Social Chair) will add social stuff to the calendar, Cece (Secretary) will add meetings and town halls.
 - ii. Add flyer with QR code for Google Calendar?
 - iii. Jan has link to add the calendar on the website (can't get it to display the calendar itself)
 - iv. We don't add Committee events to the Grad Newsletter but Shawn can share it individually

4. Book club updates?

- a. Isabelle is interested in doing a small book club for those interested. Is there money for snacks?

5. Finances

- a. Money for gym (\$900) has not come out yet.
- b. Money for pizza movie night (\$650ish) has not come out yet.
- c. TigerWell grant money not currently visible in Lakeside account.
- d. Check with TigerWell (\$3,000ish) about when that money will appear in account.

6. Webmaster updates

- a. Michelle: important to check website at start of year for move-in information. Make necessary updates.

7. External relations

- a. Listserv issue
 - i. Cece: Question for Shawn: Do any of the other housing committees use other strategies for communicating with residents? What has worked well? For example, can we draft some emails and “schedule send” (mainly for Town Halls and events)
 - 1. Sophia: I think all of the housing committees are sending emails through Shawn/Amber right now. And yes, we can send things to Shawn in advance for him to schedule send, I did this with the most recent town hall reminders
- b. Vending machine in Lakeside
 - i. Sophia: I sent a follow-up email to Lawrence committee to get their vending machine survey.
 - 1. Committee got back to us, [Yiying Tan](#) want to modify it and send this out? Yiying: I will work on this with Jan and Chris as part of the general facilities survey.

PRIORITY ISSUES (15 min)

8. HVAC replacement update

- a. Can we get a concrete report so that we can share with residents? (To update on the progress made in one year, and to continue addressing requests for increased transparency/communication about repairs)
 - i. Lo: Vendor has been selected. Did an initial survey in january to assess different unit types for panel replacements. One unit will be selected for first replacement. Equipment in 4-6 weeks, resident would have 4-6 weeks notice before the replacement work begins in their unit.

9. Garden update

- a. Timeline for fence repairs?
 - i. Lo: The work is weather contingent. Need to get it done before garden kick-off. Coordinating with Clément.
- b. Package and bins posters have been put up. Thanks [Clément Herman](#)!

10. Hot water issue

- a. Residents regularly report no hot water at 151 Taylor Ct and elsewhere
 - i. Have gotten complaints as recently as January 13th about 151 taylor
- b. Is there a fix? Where should residents report their issues? What can we communicate to them about the problem?
 - i. 151 taylor ct feeds the two townhome roads on either side
 - ii. If anyone is experiencing an issue, it's a local issue. Do you see it in more than one area (kitchen, shower, etc)?

PROJECTS & PROPOSALS (20 min)

11. Community equipment

- a. Pickleball
 - i. Do we resubmit a TigerWell grant for the pickleball court?
 - ii. Lo recommends we consider adding pickleball equipment to our proposal.
 - iii. Sophia: We still need to check the sports equipment box; equipment has possibly disappeared.
 - 1. Wishlist items:
 - a. Add a lock. Consider changing the combination when/if we replenish the equipment.
 - b. Add signage on the box about protocol for using the equipment? Label it as Lakeside Committee.
 - c. Send a seasonal email with a reminder about how to use it?
 - d. volleyball and basketball.
 - 2. Timeline: around March?
 - 3. Jan and Yiying will be meeting with TigerWell on Feb 13 and will have to survey for that. Can bundle it with questions about equipment.
 - b. Picnic tables
 - i. (Discuss at next mtg)
 - c. Community toolbox
 - i. Is anyone from the committee willing to take charge of the toolbox? If not, we will nix the idea.
 - ii. Michelle: there's a dept that handles all vending machines on campus. There's a specific contract. Could ask about household common items in the vending machine survey.

12. Committee constitution

- a. Main goal: Change election procedures to eliminate election voting meeting

- i. Worth doing an overhaul of the constitution while we're doing it.
- ii. Perhaps each committee member should be assigned a section of the constitution to review and propose any changes
- iii. ^ Add a deadline and assign
- iv. Figure out how we revise the constitution (one vote, or voting on individual amendments)
- b. Cece: Cleaning up the committee Google Drive
 - i. Need to remove past committee members
 - ii. Problem with docs owned by past committee members that are being deleted

The screenshot shows a Google Drive search results page with the following details:

Search results
1 selected

Lakeside Town Hall 10/24
Will be deleted

Details (selected) **Activity**

- 6 KB Owned by Princeton University Google Apps
- Location: 2021-2022 Meeting Minutes
- Owner: Sara Sussman (Pending Deletion)
- Modified: Oct 25, 2022 by Sara Sussman (Pending Deletion)
- Created: Oct 25, 2022

The list of documents includes:

- Lakeside Town Hall 12/2
- 2021-10-28-Town-Hall-Meeting.docx
- 2021-04-21-Town-Hall-Meeting.docx
- 2021-03-17-Town-Hall-Meeting.docx
- 2021-02-17-Town-Hall-Meeting.docx
- 2020-12-16 Town Hall Meeting.docx

 Each document entry shows a 'Will be deleted' status.

- iii. Can each role create an onboarding doc in the drive? This can help the committee with transitions and to be more efficient.

13. Package theft

- a. Steady stream of posts on slack about lost/missing packages
 - i. Do ACC folks still do rounds a few times a week to bring packages inside/to the correct mailroom?
 - 1. Lo: yes. And they notified the USPS about misdeliveries about letters.
 - ii. Proposal to get Amazon lockers at Lakeside?
 - 1. This is under consideration. It would have to be open to the whole community, not just Princeton students. It's a bigger conversation. The concern and problem is well known.

14. Lighting and public transit

- a. No good way to go between Lakeside-Meadows at night (or bad weather)
 - i. Increase lighting? Increase bus routes? Add bike lanes and signs for cars to pay attention?
 - 1. Sophia: Can report lighting concerns here
https://ehs.princeton.edu/exterior-campus-lighting-concern-report?check_logged_in=1

- ii. Could we get an [emergency pole](#) put up somewhere along this route by the bridge?
- iii. Reasoning:
 - 1. Prioritize safety
 - 2. Increase ability to access Meadows gym
 - 3. Boost community (students able to visit each other)
- iv. Michelle: this is a big enough item that it would go into a major Campus Plan. It's a known concern. The university is well aware.
- v. Continue to submitting the lighting request as area of concern:
<https://ehs.princeton.edu/ehs.princeton.edu/campuslighting>

15. Welcome guide

- a. Committee's welcome guide for new residents
- b. Cece: [First draft](#) of proposed topics. Anyone want to collaborate on this?

16. Anonymous feedback

- a. Hot water issue
- b. Package theft
- c. Needing wipes and paper towels in the gym
- d. Broken water fountain by bathrooms in Lakeside 200
 - i. Lo: A part is being ordered and the plumber is taking a look. Work slowed down by the holiday but should be back on track. Timeline coming.
- e. Alarm in maintenance room in 151 Taylor on 4th floor goes off
 - i. Maintenance will look into this
- f. People being let into the building...
 - i. Normal safety precaution: need to be safer and not do this.
- g. Events being announced too late.

Action Items

- Philip will add Lakeside social events to our Google Calendar. Will make QR code for accessing the Google Calendar (send to Lo, eventually make flyers)
- Philip will send the birdwatching event to Shawn to communicate with residents.
- Philip securing date for gym event.
- Chris will ask TigerWell when money will hit.
- Jan check website for any updates needed (esp about move-in)

- Yiying will modify and send out vending machine survey. Will consider including question about household items (command strips?).
- Clément will communicate the date of garden kick-off so ACC can do fence repairs before then.
- Sophia will divide the constitution among committee members and assign a deadline.

For next meeting

- Discuss another TigerWell grant: Pickleball, picnic tables, replenish the box with sports stuff
- Address concerns from anonymous feedback form